

Public Body Procurement Workgroup

MEETING AGENDA

August 17, 2021 at 1:00pm

Patrick Henry Building, East Reading Room

1111 East Broad St, Richmond, VA 23219

1. Call to Order, *Joe Damico*
2. Presentation of Report Recommendations, *Joe Damico*
 - a. Current construction procurement processes by state agencies and covered institutions that would incentivize general contractors to achieve discretionary spend goals for small, women and minority owned businesses.
 - b. Best practices to provide oversight of subcontracts
3. Next steps for workgroup, *Jessica Hendrickson*
4. Workgroup Timeline with Proposed Meeting Topics, *Jessica Hendrickson*
 - a. Proposed schedule in order to meet the September 1, 2021 deadline
 - i. ~~May 6th — Meeting, Workgroup Kick off~~
 - ii. ~~May 25th — Meeting, SME assignment reports; review survey data~~
 - iii. ~~June 3rd — Meeting, SME assignment reports / Discussion of possible recommendations~~
 - iv. ~~June 16th — Meeting, Discussion of possible recommendations (continued)~~
 - v. ~~July 14th — Meeting, Draft report of workgroup findings presented for review/comment~~
 - vi. ~~July 28th — Meeting, Final Report draft presented for review/comment~~
 - vii. ~~August 4rd — Meeting, Final Report presented for consensus~~
 - viii. ~~August 10th — Meeting, Final Report Recommendations presented for consensus~~
 - ix. **August 17th — Meeting, Final Report Recommendations presented for consensus**
 - x. TBD — Submission, Final Report for SOA review
 - xi. September 1st — Submission, Final Report
5. Member Discussions, *Jessica Hendrickson*
6. Public Comments, *Jessica Hendrickson*
7. Next Meeting, *Jessica Hendrickson*